

BANK OF TANZANIA ACADEMY
ALMANAC FOR ACADEMIC YEAR 2024/2025

A. SCHEDULE OF THE ADVISORY BOARD AND ITS COMMITTEE MEETINGS
OCTOBER 2024 - SEPTEMBER 2025

Quarter	Day	Date	Meeting
1	Thursday	10/10/2024	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
	Friday	8/11/2024	- Advisory Board Meeting
2	Thursday	16/01/2025	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
	Friday	31/01/2025	- Advisory Board Meeting
3	Thursday	10/04/2025	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
	Friday	25/04/2025	- Advisory Board Meeting
4	Thursday	10/07/2025	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
	Thursday	31/07/2025	- Advisory Board Meeting

B: SCHEDULE OF MEETINGS, ACTIVITIES, AND EVENTS FROM OCTOBER 2024 TO SEPTEMBER 2025

OCTOBER 2024	EVENT
Monday 2 nd	- Release of Second Round Admission of Students Verification Results NACTVET
Monday 7 th	- Quality Assurance Committee Meeting
Thursday 10 th	<ul style="list-style-type: none"> - Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting - TUICO Executive Committee Ordinary Meeting
Friday 11 th	- End of Field Practical Training for NTA Level 5
Monday 7 th – Friday 11 th	<ul style="list-style-type: none"> - Orientation Week for NTA Levels 5 Begins - Beginning of New Academic Year 2024/2025 for NTA Levels 5 & 6 - Registration of selected and verified Students in the Institutional Panel for the Academic Year 2024/2025
Monday 14 th	- Nyerere Day
Tuesday 15 th – Saturday 19 th	- Orientation and Registration Week PGDBM Begins
Monday 21 st	- Beginning of the New Academic Year 2024/2025 for PGDBM
Friday 25 th	- The 3 rd BOT Academy Graduation Ceremony for Ordinary Diploma in Banking Practice and Supervision and the 2 nd Graduation Ceremony for Postgraduate Diploma in Banking Management
Monday 28 th – Thursday 31 st	<ul style="list-style-type: none"> - Departmental Staff Meeting Week - Management Meeting Week
NOVEMBER 2024	EVENT
Monday 4 th	- PGDBM Semester Exam week for Block I - BKG 09101 begins
Wednesday 6 th	- TUICO Executive Committee Extra - Ordinary Meeting

Thursday 7 th	- BASO First Meeting
Friday 8 th	- PGDBM Semester Exam week for Block I - BKG 09101 ends - Advisory Board Meeting
Saturday 16 th	- Student Bonanza and Welcome First Year
Monday 25 th	- PGDBM Semester Exam week for Block I - BKG 09102 begins
Friday 22 nd	- TUICO Member's Seminar
Monday 25 th - Friday 29 th	- PGDBM Semester Exam week for Block I - BKG 09102 ends - Management Team Meeting Week - Departmental Staff Meeting Week - BOT Academy Staff Meeting
DECEMBER 2024	EVENT
Monday 2 nd – Friday 6 th	- NTA Level 5 and 6 Semester I Test One Week
Saturday 9 th	- Independence Day
Monday 16 th - Friday 20 th	- PGDBM Semester Exam week for Block I – BKG 09103 - Management Team Meeting - Department Staff Meeting Week
Wednesday 25 th	- Christmas Day
JANUARY 2025	EVENT
Monday 1 st	- New Year's Day
Tuesday 7 th	- TUICO Executive Committee Ordinary Meeting
Saturday 11 th	- BASO Charity Programme
Monday 13 th	- Quality Assurance Committee Meeting
Thursday 16 th	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
Monday 13 th – Friday 17 th	- NTA Level 5 and 6 Semester I Test Two Week

Monday 20 th – Friday 24 th	<ul style="list-style-type: none"> - PGDBM Semester Exam week for Block II - BKG 09104 - Departmental Staff Meeting Week - Management Meeting Week
Monday 27 th – Friday 31 st	<ul style="list-style-type: none"> - Pre-Moderation Week for End of Semester I for NTA Levels 5 & 6 Examinations - Preparation week for Semester I Examinations for NTA Levels 5 & 6 Begins
Friday 31 st	<ul style="list-style-type: none"> - Advisory Board Meeting
FEBRUARY 2025	EVENT
Wednesday 5 th	<ul style="list-style-type: none"> - Quality Assurance Awareness/Training Session
Monday 3 rd – Friday 7 th	<ul style="list-style-type: none"> - Deadline for Uploading Course Work for Semester I in SARIS - Examination Regulations and Guideline Awareness Session for NTA Levels 5 and 6
Sunday 9 th	<ul style="list-style-type: none"> - End of PGDBM Strategic Research Proposal Supervision
Monday 10 th	<ul style="list-style-type: none"> - End-of-Semester I Examinations for Academic Year 2024/2025 begins
Monday 17 th	<ul style="list-style-type: none"> - End-of-Semester I Examinations for Academic Year 2024/2025 ends
Tuesday 18 th	<ul style="list-style-type: none"> - Beginning of Holiday for NTA levels 5 & 6 Students
Tuesday 18 th – Monday 24 th	<ul style="list-style-type: none"> - Marking of Semester I Examinations for Academic Year 2024/2025
Monday 24 th - Friday 28 th	<ul style="list-style-type: none"> - PGDBM Semester Exam week for Block III - BKG 09201 - Management Meeting - Departmental Staff Meeting Week
Wednesday 26 th - Tuesday 4 th	<ul style="list-style-type: none"> - Post Moderation for NTA Levels 5 & 6 Semester I Examinations begins
Friday 28 th	<ul style="list-style-type: none"> - Quality Assurance Training Session for QA Officers
MARCH 2025	EVENT
Sunday 1 st	<ul style="list-style-type: none"> - Beginning of Submission of Updates through the Institution Panel on the Students Admission Guidebooks for the Academic Year (2024/2025)
Tuesday 4 th	<ul style="list-style-type: none"> - Opening of NACTVET window for uploading of Semester I Examination Results 2024/2025 - Uploading of Semester I Examination Results for 2024/2025 in NACTVET Institutional Panel - Submission of hard copies of Examination Results to NACTVET
Thursday 6 th	<ul style="list-style-type: none"> - TUICO Executive Committee Ordinary Meeting
Friday 7 th	<ul style="list-style-type: none"> - Departmental Admission and Examination Committee Meeting - Release of Provision Results for NTA Levels 5 & 6 Semester I

	<p>Examination Results</p> <ul style="list-style-type: none"> - TUICO Officials Seminar
Monday 17 th	<ul style="list-style-type: none"> - Commencement of Semester I Supplementary/Special Examinations for Academic Year 2024/2025 - PGDBM Semester Exam week for Block III - BKG 09202 begins
Friday 21 st	<ul style="list-style-type: none"> - End of Semester I Supplementary/Special Examinations for Academic Year 2024/2025 - PGDBM Semester Exam week for Block III – BKG 09202 ends - End of Holiday for NTA levels 5 & 6 Students
Monday 24 th – Friday 28 th	<ul style="list-style-type: none"> - Marking of Semester I Supplementary/Special Examinations for Academic Year 2024/2025 - Departmental Staff Meeting Week - Management Team Meeting Week
Monday 24 th	<ul style="list-style-type: none"> - Beginning of Semester II for NTA Levels 5 & 6
Friday 28 th	<ul style="list-style-type: none"> - BASO Second Meeting
Sunday 30 th	<ul style="list-style-type: none"> - End of Submission of Updates through the Institution Panel on the Students Admission Guidebooks for the Academic Year (2024/2025)
APRIL 2025	EVENT
Saturday 5 th	<ul style="list-style-type: none"> - BASO Student Bonanza
Monday 7 th	<ul style="list-style-type: none"> - Karume Day
Tuesday 8 th	<ul style="list-style-type: none"> - Quality Assurance Committee Meeting
Thursday 10 th	<ul style="list-style-type: none"> - Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
Tuesday 8 th – Friday 11 th	<ul style="list-style-type: none"> - Post Moderation for NTA Levels 5 & 6 Supplementary/ Special for Semester I Examinations
Monday 14 th - Thursday 17 th	<ul style="list-style-type: none"> - PGDBM Semester Exam week for Block IV - BKG 09203
Wednesday 16 th	<ul style="list-style-type: none"> - Department Admission and Examination Committee Meeting - Release of Provisional Results for NTA Levels 5 & 6 Semester I Supplementary/Special Examination
Wednesday 16 th – Friday 25 th	<ul style="list-style-type: none"> - Submission of corrections/improvement in the Draft of Students Admission Guidebooks
Friday 25 th	<ul style="list-style-type: none"> - Advisory Board Meeting

Friday 18 th – Monday 21 st	- Easter Week
Friday 26 th	- Union Day
Monday 28 th	- BASO General Election - TUICO Executive Committee Ordinary Meeting
Wednesday 30 th	- TUICO Members' Meeting
Monday 28 th – Friday 2 nd	- Department Staff Meeting Week - Management Meeting
MAY 2025	EVENT
Thursday 1 st	- Worker's Day - NACTVET Publication of Students Admission Guidebook for Academic year 2024/2025
Monday 5 th – Friday 9 th	- NTA Level 5 and 6 Semester II Test One Week
Wednesday 14 th	- TUICO Executive Committee Ordinary Meeting
Monday 12 th – Friday 16 th	- PGDBM Semester Exam week for Block IV - BKG 09204
Friday 23 rd	- Deadline for uploading of Semester I Examination Results for September intake in NACTVET database - Submission of hard copies of Examination Results
Saturday 25 th	- BASO Study Tour
Saturday 24 th – Friday 30 th	- The 2 nd National Education, Skills and Innovation Week (NESIW) - The 2025 National Education, Skills, and Innovation Conference
Saturday 25 th	- Closing of NACTVET Verification of Uploaded Examination Results
Monday 26 th - Friday 30 th	- BOT Academy Staff Meeting - Department Staff Meeting Week - Management Meeting
Wednesday 28 th	- Opening of Students Admission Window for the Academic year 2025/2026 September Intake
JUNE 2025	EVENT
Monday 2 nd – Friday 6 th	- NTA Level 5 and 6 Semester II Test Two Week
Monday 9 th – Friday 13 th	- Pre-Moderation Week for End of Semester II for NTA Levels 5 & 6 Examinations
Monday 16 th – Friday 20 th	- Preparation for Semester II Examinations for NTA Levels 5 & 6 Begins - Deadline for Uploading Course Work for Semester II in SARIS - Examination Regulation and Guideline Awareness Session for NTA Levels 5 & 6

Monday 23 rd	- Commencement of Semester II Examinations for Academic Year 2024/2025
Tuesday 24 th	- TUICO Executive Committee Extra - Ordinary Meeting
Monday 23 th – Friday 27 th	- Department Staff Meeting Week - Management Team Meeting
Monday 30 th	- End of Semester II Examinations for Academic Year 2023/2024 ends - Opening of NACTVET window for uploading of Semester II Examination Results - Submission of hard copies of Examination Results to NACTVET
JULY 2025	EVENT
Tuesday 1 st – Friday 4 th	- Marking for Semester II Examinations for NTA Levels 5 & 6
Monday 7 th	- Saba Saba Day
Wednesday 9 th	- TUICO Executive Committee Ordinary Meeting
Tuesday 8 th – Friday 11 th	- Post-Moderation for NTA Levels 5 & 6 Semester II Examinations Ends
Monday 14 th	- Beginning of Field Practical Training for NTA Levels 5 Students
Tuesday 15 th	- Departmental Examiners Committee Meeting - Publishing of Provisional Results for Semester II Examinations for NTA Levels 5 & 6
Wednesday 16 th	- Quality Assurance Committee Meeting
Thursday 17 th	- TUICO Member's Meeting
Tuesday 22 nd	- Academic Planning Committee Meeting - Students' Welfare Committee Meeting - Finance and Human Resource Committee Meeting
Monday 21 st – Friday 25 th	- Department Staff Meeting Week - Management Meeting
Thursday 31 st	- Advisory Board Meeting
AUGUST 2025	EVENT
Monday 4 th	- Commencement of Semester II Supplementary/Special Examinations for Academic Year 2024/2025
Thursday 7 th	- End of Semester II Supplementary/Special Examinations for Academic Year 2024/2025
Thursday 8 th	- Nane Nane Day
Monday 11 th – Friday 15 th	- Marking for Semester II Supplementary/Special Examinations for NTA Levels 5 & 6 Begins
Monday 18 th – Friday 22 nd	- Post-Moderation for NTA Levels 5 & 6 Semester II Supplementary/ Special Examinations

Wednesday 27 th	<ul style="list-style-type: none"> - Departmental Admission and Examination Committee Meeting - Publishing of Supplementary/ Special Provisional Results for Semester II Examinations for NTA Levels 5 & 6
Monday 25 th	<ul style="list-style-type: none"> - BOT Academy Staff Meeting
Monday 25 th – Friday 29 th	<ul style="list-style-type: none"> - Departmental Staff Meeting Week - Management Meeting
Friday 29 th	<ul style="list-style-type: none"> - Uploading of Semester II Examination Results for September in the NACTVET database - Submission of hard copies of Examination Results
SEPTEMBER 2025	EVENT
Friday 5 th	<ul style="list-style-type: none"> - NACTVET deadline for uploading Semester II and I Examination Results for September Intake in Institutional Panel - NACTVET deadline for submission of hard copies of Examination Results
Tuesday 16 th	<ul style="list-style-type: none"> - TUICO Executive Committee Ordinary Meeting
Monday 22 nd – Friday 26 th	<ul style="list-style-type: none"> - Departmental Staff Meeting Week - Management Team Meeting
Friday 26 th	<ul style="list-style-type: none"> - End of Field Practical Training for NTA Levels 5 Students